

**BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: January 17, 2007

Division: Employee Services

Bulk Item: Yes ☐ No ☒

Department: Human Resources Office

Staff Contact Person/Phone #: Teresa Aguiar X4458

AGENDA ITEM WORDING: Presentation of Employee of the Month Award for October, 2006 to Leasa Summey, Staff Assistant, Employee Services Division, Human Resources Office, Key West.

ITEM BACKGROUND: Ms. Summey was chosen as Employee of the Month for the month of October, 2006.

PREVIOUS RELEVANT BOCC ACTION: None

CONTRACT/AGREEMENT CHANGES: N/A

STAFF RECOMMENDATIONS: Approval to present award.

TOTAL COST: N/A

BUDGETED: Yes ☒ No ☐

COST TO COUNTY: N/A

SOURCE OF FUNDS: _____

REVENUE PRODUCING: Yes ☐ No ☒ **AMOUNT PER MONTH** _____ **Year** _____

APPROVED BY: County Atty ☐ OMB/Purchasing ☐ Risk Management ☐

DOCUMENTATION: Included ☒ Not Required ☐

DISPOSITION: _____

AGENDA ITEM # _____

**EMPLOYEE OF THE MONTH
OCTOBER, 2006
LEASA SUMMEY**

BOCC MEETING OF 1/17/07

Leasa Summey began her tenure with Monroe County in October of 2005. She begun working with the County as a Staff Assistant in the Human Resources office and even though she has been provided the opportunity to promote to other positions and departments, she has chosen to stay in the same position and office because, as she puts it, "I love my job".

Leasa is the first point of contact for any potential employee of the County. Her main responsibilities are accepting and processing all employment applications and posting and advertising job vacancies. She has great attention to detail and is always one step ahead when it comes to performing her daily duties.

One of Leasa's main attributes is her attitude. She is always upbeat and positive and enjoys going out of her way to go above and beyond and volunteer for anything needed to get a job or project completed. Recently she was very instrumental in the completion of paperwork, coordination and scheduling of employees for the Supervisor training sessions. This is just one example of how she can always be relied upon to get the job done!

Leasa is as professional as they come and we are very proud that she represents the Employee Services Division and has been voted as employee of the month for the month of October.